



## Prime Time for Kids Parent Agreement

### 2025-2026 School Year

70 Phillips Hill Road  
New City, NY 10956  
P: 845-639-2425  
F: 845-639-2433

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John M. Smith  
*President*

Jane Zemon  
*Chief Executive Officer*

Melissa Tirro McDonald  
*Director*

- ❖ **EMAIL** – My child will be given an email account that will be used by school administration, teachers and therapists to communicate with me. I agree to check my child’s email account regularly for communication from PTFK
- ❖ **PHOTOGRAPHS**
  - Pictures **WILL** be used for: holiday projects, identification of self and others, my child’s google classroom, my child’s email, and school bulletin boards.
  - Pictures **WILL NOT** be used in private social media accounts, online public forums or agency publications without my written consent and signature on a photograph release form.
- ❖ **MEDICAL** – My child will have a physical each year. The Doctor will complete the OCFS Medical Statement and immunization report in this packet. My child must be **fully immunized** to attend school.
- ❖ **MEDICAID** – PTFK will provide the Department of Health with information about the services included in my child’s IEP for the purpose of claiming Medicaid reimbursement for all Medicaid eligible children.
- ❖ **HEALTH CARE POLICY** – I have read the PTFK Health Care Policy posted on the website. If my child displays any symptoms of illness from the Illness Guidelines in this packet, I am responsible for picking up my child or assigning one of my emergency contacts to pick up my child **immediately**. I will inform PTFK if my child is diagnosed with a communicable illness.
- ❖ **TEXT ALERTS**– The “PHONE NUMBER OF THE PERSON ENROLLING CHILD” on my child’s Day Care Enrollment Form in this packet will be used for the text alert system. Text alerts are used for emergency closures and other time-sensitive information.
- ❖ **ANNUAL REVIEW**– Annual review reports will be sent to my child’s email at least one week prior to the annual review meeting. The Department of Health and the school district will also have access to the annual review reports.

I, \_\_\_\_\_ (parent/guardian) of \_\_\_\_\_ (child name)  
understand and will adhere to the statements listed in this Parent Agreement.

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date